

MANDATORY DISCLOSURE BY INSTITUTION

RUNNING AICTE APPROVED ENGINEERING PROGRAMMES

Disclaimer:

"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE."

I. NAME OF THE INSTITUTION

HMR Institute of Technology & Management

Hamidpur, Delhi-110036

Tel No. 011 27708614-17, Fax No. 011 27201950

Website: www.hmritm.org

E-mail: hmritm@sify.com

II. NAME & ADDRESS OF THE DIRECTOR

Dr. R.C. Sachdeva,

HMR Institute of Technology & Management

Hamidpur, Delhi-110036

Tel No. 011 27708614-17, Fax No. 011 27201950

Website: www.hmritm.org

E-mail: hmritm@sify.com

III. NAME OF THE AFFILIATING UNIVERSITY

Guru Gobind Singh Indraprastha University, Kashmere Gate, Delhi

IV. GOVERNANCE

• Members of the Board and their brief background

S.No.	Name	Designation	Profession
1.	Shri Anil Kumar Gupta	Chairman	Managing Trustee, Hira Lal Mohan Devi Rita Gupta Memorial Trust
2.	Prof. V.K.Ahluwalia	Member	Visiting Professor, BW97-A, SFS Shalimar Bagh, Delhi-88
3.	Prof. O.P.Sharma	Member	Director, School of Aviation Science & Technology, Safdarjung Airport, New Delhi
4.	Prof. Bhim Singh	Member	Professor, IIT, Delhi
5.	Prof.T.N.Chhabra	Member	Senior Reader, Deen Dayal Upadhyay College, New Delhi
6.	Prof. S.P.Jain	Member	Senior Reader, Shivaji College, Raja Garden, New Delhi
7.	Shri B.M.Gupta	Member	Assistant General Manager, HMT, New Delhi.
8.	Prof. B.P.Singh	Member	Professor, IIT, Delhi.
9.	Dr. R.C. Sachdeva	Member Secretary	Director, HMRITM, Delhi

- **Members of Academic Advisory Body**

S.No.	Name	Designation
1	Dr. Pramod Kumar	Dean, Faculty of Tech., Delhi University
2	Dr. A.K. De	Principal, Ambedkar Institute of Tech, Delhi
3	Dr. Dalip singh	Dean, Faculty of Management, MDU, Rohtak
4	Dr. M. Kothari	HOD, Mech. Engg. Deptt., GITM, Gurgaon
5	Dr. A. Bhattacharya	HOD, Elec & Comm. Deptt., Delhi College of Engg., Delhi
6	Dr. R.C. Sachdeva	Director, HMRITM, Delhi

- **Frequency of the Board Meetings and Academic Advisory Body**

Normally two meetings are held in an academic year.

- **Organizational chart and processes**

Details are annexed at [ANNEXURE - I](#)

- **Nature and Extent of involvement of faculty and students in academic affairs/ improvements.**

All the students have been divided into small sub groups of 30 each, which are associated with different faculty members acting as staff counselors. The students are free to meet their respective counselor regarding any academic / personal matters any time. From each sub group of students one student is nominated to discuss their academic matter and give suggestion regarding improvement to the academic committee comprising the Director and other senior faculty. The academic committee meets regularly at least twice a month or as often as desired.

- **Mechanism/Norms & Procedure for democratic/good Governance**

Service Rules and Administrative Procedure are in place. The later provides for participation of faculty, staff and students in administrative functioning to achieve good governance.

Decentralization, delegation & participation of faculty: Appropriate delegation has been given at various levels regarding financial and administrative matters to the Faculty members. Faculty members participate in all academic activities, development of laboratories, course curricula as well as students' welfare affairs and cultural activities.

Transparency: All activities of the Institute regarding admissions, instructions, internal examinations, procurement, appointment and planning etc. are transparent as specified norms are followed and faculty members are involved in the decision making process.

- **Student Feedback on Institutional Governance/faculty performance**

Student feedback on performance of faculty and staff in classroom/ labs is regularly taken once every semester and the corrective action is taken immediately. Details are annexed at [ANNEXURE - II](#)

- **Grievance redressal mechanism for faculty, staff and students**

Regarding any grievance students faculty and staff can approach the Head of the Deptt., Dy. Director and the Director and efforts are made to redress the grievance immediately.

V. PROGRAMMES

- **Name of the Programmes approved by the AICTE**

B.Tech (CSE, ECE, IT, MAE & EEE), MBA & MCA.

- **Name of the Programmes accredited by the AICTE**

Not Applicable

- **For each Programme the following details are to be given:**

S.No.	Name of Programme	No. of Seats	Duration
1	B.Tech (CSE)	60 + 60*	4 years
2	B.Tech (ECE)	60 + 60*	4 years
3	B.Tech (IT)	60	4 years
4	B.Tech (MAE)	60	4 years
5	B.Tech (EEE)	60	4 years
6	MBA	60*	2 years
7	MCA	60*	3 years

- **Cut off mark/rank for admission during the last three years**

2004-05	2005-06	2006-07
3835 & 9462 (MQ)	9474 & 13379 (MQ)	All Qualified students invited

- **Fee:** Details as per G.G.S. I.P. University (Rs. 62,000 per annum)

- **Placement Facilities** – YES (Training and Placement division is in operation)

- **Campus placement in last three years with minimum salary, maximum salary and average salary**

The first batch of our institute will pass out in the year 2007, however 32 Students have already been placed in Infosys, Tech. Mahindra, LnT Infotech, Hexware Tech. and Mahindra & Mahindra.

* Additional intake B.Tech (ECE-60 & CSE-60) and Additional programmes MBA-60 & MCA-60 have already been sanctioned by AICTE. However, approval from GGSIPU is awaited.

- **Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of**

their AICTE approval. If there is foreign collaboration, give the following details: –
Not Applicable

Details of the Foreign Institution/University: - Not Applicable

- Name of the University/Institution
- Address
- Website
- Is the Institution/University Accredited in its Home Country
- Ranking of the Institution/University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of collaboration.

For each Collaborative/affiliated Programme give the following: - Not Applicable

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last three years with minimum salary, maximum salary and average salary

Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005 – Not Applicable

VI.FACULTY

- **Branch wise list faculty members:**
 - Permanent Faculty -
 - Visiting Faculty -
 - Adjunct Faculty -
 - Guest Faculty -
 - Permanent Faculty : Student Ratio - 1:14
- Details are given in [ANNEXURE - III](#)

VII.PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

1. Name : Dr. R.C. Sachdeva
2. Date of Birth : October 3, 1944
3. Educational Qualification: Ph.D. (Liverpool, U.K)
M.Tech (IIT, Kanpur)
4. Date of Joining : 23-09-2006
5. Work Experience :
 - Teaching : 38 Years
 - Research : 36 Years
 - Industry : -
 - Others : -
6. Area of Specializations: Mechanical Engineering
7. Subjects teaching at Under Graduate Level: Thermal Engineering,
Fluid Mech & Machinery
Post Graduate Level : Heat and Mass Transfer,
Optimal Design of Systems.
7. Research guidance Supervised 03 Ph.D,s and 15 M.E.s
Theses, 25 UG Projects.

No. of papers published in:
National Journals, International Journals, Conferences - 15
8. Projects Carried out : Projects on solar energy sponsored by TERI
9. Patents
10. Technology Transfer
11. Research Publications: 15
12. No. of Books published with details: 01 (Text book on Engg Heat and Mass Transfer,
Wiley Eastern/ New Age International Publishers)



VIII. FEE

- **Details of fee, as approved by State fee Committee, for the Institution.**

As per Guru Gobind Singh Indraprastha University

Tuition Fee	Examination/ University/ Student Welfare/ Enrolment Fee	Security Deposit	Student Activity Fee	Total
48,000/-	8,000/-	5,000/-	1,000/-	62,000/-

- **Time schedule for payment of fee for the entire programme.**

In the month of August (annual)

- **No. of Fee waivers granted with amount and name of students.**
Deepika Sharma (0071333204) – Full Fees (All Semester)
Gayatri (0661333104) – Full Fees (All Semester)
Babbar Abbas (0511332704) – Half Fee only one time (for 2006)
- **Number of scholarship offered by the institute, duration and amount**
The institute is in the process of framing rules for grant of scholarships.
- **Criteria for fee waivers/scholarship.**
Merit cum means.
- **Estimated cost of Boarding and Lodging in Hostels.**
Not Applicable

IX. ADMISSION

- **No. of seats sanctioned with the year of approval.**

Discipline/ Branch	2003-04	2004-05	2005-06	2006-07
B.Tech (ECE)	60	60 + 6*	120# + 6*	60 + 6*
B.Tech (CSE)	60	60 + 6*	60 + 6*	120# + 6*
B.Tech (IT)	60	60 + 6*	60 + 6*	60 + 6*
B.Tech (MAE)	60	60 + 6*	60 + 6*	60 + 6*
B.Tech (EEE)	-	60 + 6*	60 + 6*	60 + 6*
Master in Business Admin (MBA)	-	-	-	60^
Master in Computer App (MCA)	-	-	-	60^

* 10 % Lateral Entry (6 students in each branch)

Approval of 120 additional Students (ECE – 60 & CSE – 60) given by AICTE but approval from GGSIP University is awaited.

^ Approval for Additional Post Graduate Course MBA & MCA (60 each) for the session 2006-07 given by AICTE but approval from GGSIP University is awaited.

- **No. of students admitted under various categories each year in the last 3 years.**

Discipline/ Branch	2004-05	2005-06	2006-07
B.Tech (ECE)	65	66	60
B.Tech (CSE)	59	61	58
B.Tech (IT)	63	62	59
B.Tech (MAE)	57	19	9
B.Tech (EEE)	55	31	59

- **Number of applications received during last two years for admission under Management Quota and number admitted:** Not Applicable

X. ADMISSION PROCEDURE

- **Mention the admission test being followed, name and address of the Test Agency and its URL (website).**

CET. of Guru Gobind Singh Indraprastha University, Kashmere Gate, Delhi-110006

URL: www.ipu.ac.in

- **Number of seats allotted to different Test Qualified candidates separately [AIEEE/CET (State conducted test/University tests)/Association conducted test]**

All the seats are filled through CET as specified by GGSIP University

- **Calendar for admission against management/vacant seats: Not Applicable**

- Last date for request for applications.
- Last date for submission of application.
- Dates for announcing final results.
- Release of admission list (main list and waiting list should be announced on the same day)
- Date for acceptance by the candidate (time given should in no case be less than 15 days)
- Last date for closing of admission.
- Starting of the Academic session.- 1st August, 2006
- The waiting list should be activated only on the expiry of date of main list.
- The policy of refund of the fee, in case of withdrawal, should be clearly notified.

XI. CRITERIA AND WEIGHTAGES FOR ADMISSION – As per G.G.S.I.P. University rules and regulations. Visit: www.ipu.ac.in

- Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc. – N.A.
- Mention the minimum level of acceptance, if any.- N.A.
- Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years. – N.A.
- Display mark scored in Test etc. & in aggregate for all candidates who were admit.-N.A.

**Item No I - XI must be given in information brochure and must be hosted as fixed content in the website of the Institution.
The Website must be dynamically updated with regard to XII-XV.**

This has been noted for compliance.

XII. APPLICATION FORM

- **Downloadable application form, with online submission possibilities.**

Please check G.G.S.I.P University website www.ipu.ac.in

XIII. LIST OF APPLICANTS – Not Applicable

- List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

XIV. RESULTS OF ADMISSION UNDER MANAGEMENT/ VACANT SEATS – Not Applicable

- Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)
- Score of the individual candidates admitted arranged in order of merit.
- List of candidates who have been offered admission.
- Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.
- List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.

XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE LIBRARY:

- **Number of Library books/Titles/Journals available (programme-wise)**

SUMMARY OF BOOKS

S.NO	SUBJECTS	REFERENCE	BOOK BANK	TEXT BOOK	NO OF VOLUMES
1	CHEMISTRY	97	280	425	802
2	COMPUTERS	326	958	1552	2836
3	EEE & ECE	476	750	1839	3065
4	ENGINEERING DRAWING	20	300	163	483
5	ENGLISH	41	0	183	224
6	GENERAL	209	0	99	308
7	MATHEMATICS	128	320	624	1072
8	MECHANICAL / MECHANICS	333	662	1342	2337
9	PHYSICS	108	300	332	740
		1738	3570	6559	11867

NO OF TITLE IN LIBRARY **1738 books**

NO OF VOLUMES **11867 books**

* **BOOK PURCHASED (under processing)**

Purchase order Dated 13th July 2006 - book orderd = 496

Purchase order Dated 10th August 2006 - book orderd = 1040

Purchase order Dated 13th September 2006 - book orderd = 206

Total

1742

- **List of online National/International Journals subscribed.**
Applying for Indest-AICTE consortium for e-resources.
- **E-Library facilities**
Digital Library is being established

LABORATORY: Details are annexed at [ANNEXURE - IV](#)

For each Laboratory

- List of Major Equipment/Facilities
- List of Experimental Setup

COMPUTING FACILITIES: Details are annexed at [ANNEXURE - IV](#)

- Number and Configuration of Systems
- Total number of systems connected by LAN
- Total number of systems connected to WAN
- Internet bandwidth
- Major software packages available
- Special purpose facilities available

WORKSHOP:

- **List of facilities available.**

Details are annexed at [ANNEXURE - IV](#)

- **Games and Sports Facilities**

Indoor – Table Tennis, Carom

Outdoor – Cricket, Football

- **Extra Curriculum Activities**

Organized an Eye Camp in association with Yogdha Satsang Society at Dwarhut, Uttaranchal between 16th March, 2004 to 20th March, 2004, organizes annual fresher's party for students, the Institute organized a trip to *National Power Training Institute (NPTI)-Badarpur* for Electronics and Computer students and to *IIT-Delhi* for Mechanical final year students, Yoga, Seminars on morale hosting and character building.

- **Soft Skill Development Facilities**

Personality development programme from specialized corporate trainers, Public speaking and debating.

- Number of Classrooms and size of each
- Number of Tutorial rooms and size of each
- Number of laboratories and size of each
- Number of drawing halls and size of each
- Number of Computer Centers with capacity of each

Tabulated below

Particulars	Number of rooms		Carpet area of each room	
	Requirement as per norms	Available in the institution	Requirement as per norms(sqm)	Available in the Institution (sqm)
Class Rooms	12	30	66	100.78
Tutorial Hall	8	20	36	45.857
Drawing Hall	1	1	175	189.5
Computer Centre	1	1	150	1923.30
Library	1	1	400	1524.0
Laboratories & workshops	57	57	1675	6657.23

- **Central Examination Facility, Number of rooms and capacity of each.**

Rooms – 30 Capacity – 60 each (dual desk)

Control Room – 1 Strong room with all necessary requirements - 1

Teaching Learning process

- **Curricula and syllabi for each of the programmes as approved by the University.**

Click here for details <http://ipu.ac.in/syllabus/syllabimain.htm>

- **Academic Calendar of the University**

Click here for details <http://ipu.ac.in/acacalendar/acdcaland06-07.pdf>

- **Academic Time Table**

Details are annexed at [ANNEXURE - V](#)

- **Teaching Load of each Faculty**

Details are annexed at [ANNEXURE - V](#)

- **Internal Continuous Evaluation System and place**

As per University Norms.

- **Students' assessment of Faculty, System in place.**

At the end of each semester feedback form for each faculty member teaching a particular class is got filled from the students and it is analysed and if any defects found are conveyed to the concerned faculty members for improvement in future.